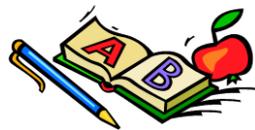
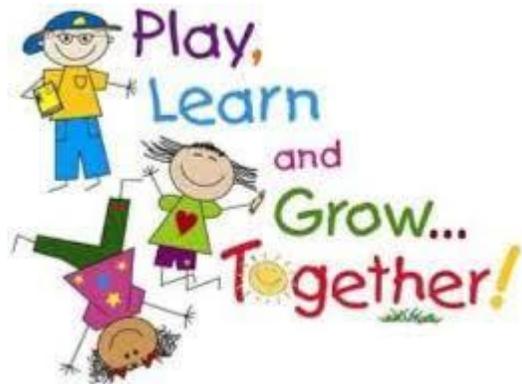


# *Level 3 Handbook*

*3rd and 4<sup>th</sup> Grade*

*Mrs. Harber*

*2018-2019 School Year*



## ***Introduction***

### ***My philosophy of teaching:***

*Teaching is an interactive and collaborative development that extends throughout the school year and beyond. I believe teaching is much more than passing on information from student to student or having them just read from a text. Teaching is providing the knowledge and skills that will make the student successful in everyday life. Providing each student with the knowledge and skills they need to become productive and successful with the least amount of anxiety and stress along the way is extremely important to me.*

*Relationships with the students are important for the success of both the students and me. Students must feel comfortable in their learning environment and it is my responsibility to set a classroom example by giving my students the respect they so deserve in order to gain it. It is important for me to include each student when planning a lesson and be able to adapt to their different learning styles and help them overcome the challenges they may have and help build self-confidence in each student.*

*A classroom should be student centered and the students should have a voice in regards to their education. My classroom is not just students sitting in rows of desks while I stand in front reading from a text. In my classroom you will find students sitting in groups talking amongst each other, collaborating, while I am facilitating. Students learn best when they are able to discuss the content with each other and find solutions to their problems. I don't believe student should always be sitting in their desks. My students are up and about when necessary, and even on computers researching and looking for answers to their own questions.*

*Knowledge of content is important. As I write my lesson plans it is important for me to know what I am teaching and how! I must keep up with the new standards year-to-year in order to keep my students learning. Teaching is not just transferring information to the student; it is keeping the students education current on content taught. I feel it is important for me to attend trainings and professional developments to continue learning new innovative teaching ideas.*

*In conclusion, be a teacher is the most rewarding profession and the perfect one for me. I do not just deliver content to a student day to day, I increase their desire to learn and be productive young adolescents as they prepare for higher education. I am honored to be able to make a difference and have an influence on my students' education. I look forward to a great year and am honored to have your child in my class, Mrs. Harber*

*This handbook was created to help you and your child familiarize yourselves with the major components of Level 3. Please read this handbook and keep it as a reference for the entire year.*

## ***Communications***

***School Phone Number: 928-776-1212***

***Website: [www.willowcreekcharter.com](http://www.willowcreekcharter.com)***

***Email: [Level3@willowcreekcharter.com](mailto:Level3@willowcreekcharter.com)***

## ***Reminders for School***

- *School begins at 8:00 and ends at 3:15. There is no school on Friday.*
- *Please make sure your child has their lunch and a water bottle in their backpack every morning.*
- *Please send a healthy snack to school every day. Students learn better when they have nutritious meals. **No soda or candy! Water only** because kids often spill!*
- *Label anything and everything your child brings to school (backpacks, lunch boxes, jackets, etc.)*
- *Electronics are not permitted at school. If, for some reason they are brought to school, all electronics must be turned in to Miss Jeanne in the office.*
- *Toys are not permitted at school (unless there is a special share day or toy party). All toys brought to school will be kept in the office until the last day of school.*

## ***Level 3 Behavior Plan***

*The staff at Willow Creek Charter has been trained in Love and Logic in the Classroom. There are only a few rules in Level 3. I believe that all children are different and effective discipline involves a few overriding guidelines rather than a long list of specific rules. In my classroom, situations are dealt with as they arise with the focus on enabling the child to grow and learn from their actions.*

### ***Guidelines for student behavior:***

- 1. You may do anything that does not create a problem for you or anyone else in the world.*
- 2. If you have a problem, you may solve it in any way that does not cause a problem for anyone else in the world.*
- 3. You may behave how you like, as long as it does not endanger the safety or learning of yourself or others. Unkind words and actions will not be tolerated.*
- 4. Consequences will result for students making poor choices, enabling them to make better choices in the future.*
- 5. Student behavior throughout the year will be documented.*

### ***Classroom Expectations***

- 1. Be a friend!*
- 2. Listen!*
- 3. Be respectful!*
- 4. Clean up after yourself!*

### ***Classroom Rules***

- 1. Listen when others are talking*
- 2. Be patient*
- 3. Keep hands, feet, and objects to yourself*
- 4. Respect yourself, others and property*
- 5. Always make good choices*

## ***Grading Policy***

***90%-100% = A***

***80%-89% = B***

***70%-79% = C***

***60%-69% = D***

***50% and below = F***

## ***Late Work Policy***

*Late work will always be accepted, however there will be a penalty of -5 points off for each late day. Due dates and deadlines are set for many reasons including responsibility and accountability. If your child is absent he/she will have one extra day for each absence to turn in assignment without penalty.*

## ***Corrections***

*Failing grades will allowed to be corrected for a passing grade, the highest possible grade your child will receive on a corrected assignment will be a 60%. However, if 50% or more of the class receives a failing grade I will reteach the concept and a new assignment will be given for full credit.*

***Homework:*** *is intended to be a meaningful experience that reinforces concepts taught in class. Homework assignments will include:*

*cursive*

*spelling*

*math drills*

*reading*

*unfinished class work*

***Project Based Learning:*** At the end of the year, the students will be asked to complete projects that require them to utilize their knowledge in math, reading and writing. These projects allow them to demonstrate their knowledge using a variety of standards that have been taught that year.

*Together we can make this a great year! Please contact me with any questions or concerns as my door is always open.*

