



*We care about kids and it shows!*

## Returning Student Documents 2018-19

**Student Name:** \_\_\_\_\_

### Instructions for Returning Students:

With re-enrollment of your child this year, we need the following items updated and returned to the office by the end of the first week of school (August 6, 2017):

To enroll your child, please bring the following to the office:

- \_\_\_\_\_ Student Information Update
- \_\_\_\_\_ Copy of parent driver's license
- \_\_\_\_\_ Signed residency form
- \_\_\_\_\_ Proof of residency
- \_\_\_\_\_ Custody papers, if applicable
- \_\_\_\_\_ Parent Volunteer Form
- \_\_\_\_\_ Materials Fee Payment

We look forward to an exciting 2018-19 school year with our wonderful students – Welcome back!

# Willow Creek Charter School

## Student Information Update

Last name: \_\_\_\_\_ First name: \_\_\_\_\_ Middle: \_\_\_\_\_

Legal last name if different: \_\_\_\_\_ Present Grade: \_\_\_\_\_ Male  Female

Birth Place: \_\_\_\_\_ Social Security: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Parent/Guardian 1 Information (or Legal Guardian)	Student Lives With	Has Legal Custody	Parent 2/Guardian Information (or Legal Guardian)	Student Lives With	Has Legal Custody
<b>Name:</b>			<b>Name:</b>		
Contact Priority (circle):      1      2			Contact Priority (circle):      1      2		
<b>Parent phone:</b> <small>*Number that we can reach you during the school day</small>			<b>Parent phone:</b> <small>*Number that we can reach you during the school day</small>		
<b>Physical Address:</b>			<b>Physical Address:</b>		
<b>Mailing Address:</b>			<b>Mailing Address:</b>		
<b>Email*:</b> <small>*will be used for all school communication</small>			<b>Email*:</b> <small>*will be used for all school communication</small>		
<b>Place of Employment:</b>			<b>Place of Employment:</b>		
<b>Business phone:</b>			<b>Business phone:</b>		
<b>Notes:</b>			<b>Notes:</b>		

List any allergies, physical/medical conditions, medication or other special instructions for your child:

\_\_\_\_\_

Can your child be given Motrin or Ibuprofen?  No  Yes    Tums  No  Yes    Cough Drops  No  Yes  
 Doctor's Name and Phone: \_\_\_\_\_

**Emergency Contact Info: Please list two names and numbers of people we may call in case of an emergency if the parents or guardians are not available.**

1. \_\_\_\_\_

2. \_\_\_\_\_

**Divorce: Yes \_\_\_ No \_\_\_** If there is a Divorce or Legal Separation, *please provide custody papers.* We will assume both parents have custody of the child unless indicated to the contrary, and that both parents may pick up the child. If this is not applicable to your situation, please indicate below who MAY and who MAY NOT pick up your child and attach any legal documentation.

**MAY:**                      Name                                      Relationship                                      Phone

\_\_\_\_\_

**MAY NOT:**                      Name                                      Relationship                                      Phone

\_\_\_\_\_

- I/WE understand and agree to the provided Parent/Student Handbook and will follow the attendance policy.
- I/WE understand that a materials fee of \$150 is due the first day of school for ALL students Kg – 8<sup>th</sup> grades

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## Arizona Department of Education Arizona Residency Documentation Form

Student \_\_\_\_\_ School \_\_\_\_\_

School District or Charter Holder \_\_\_\_\_

Parent/Legal Guardian  
\_\_\_\_\_

As the Parent/Legal Guardian of the Student, I attest\* that I am a resident of the State of Arizona and submit in support of this attestation a copy of the following document that displays my name and residential address or physical description of the property where the student resides:

- Valid Arizona driver's license, Arizona identification card or motor vehicle registration
- Real estate deed or mortgage documents
- Property tax bill
- Residential lease or rental agreement
- Water, electric, gas, cable, or phone bill
- Bank or credit card statement
- W-2 wage statement
- Payroll stub
- Certificate of tribal enrollment or other identification issued by a recognized Indian tribe that contains an Arizona address.
- Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security)
- I am currently unable to provide any of the foregoing documents. Therefore, I have provided an original affidavit signed and notarized by an Arizona resident who attests that I have established residence in Arizona with the person signing the affidavit.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

\*For members of the armed services, the provision of verifiable documentation does not serve as a declaration of official residency for income tax or other legal purposes.



## *Willow Creek Charter School*

2100 Willow Creek Road, Prescott, Arizona 86301  
Phone: (928) 776-1212 Fax: (928) 776-0009

### **PARENT VOLUNTEER FORM**

Studies have shown that parental involvement in a child's education is one of the most important factors in raising student self-esteem and academic achievement. We realize that each of our families is unique, with its own priorities, needs, talents and time constraints so we will try to provide as many different kinds of opportunities for parental involvement as possible. Please review some of the volunteer opportunities below and check any you (or any other family members) are interested in.

- Fundraising (Box Tops for Education)
- Library coordinator/organizer
- Side by side reading in L1 and/or L2
- Tutor small groups of students
- Assist with a classroom project
- Help a student build a Science Fair Project sometime after Winter Break during the student's lunch/recess
- Organize a school fundraiser (ex: Bake Sale/Raffle)
- Take home and prepare parts of a classroom project
- Other \_\_\_\_\_

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Student Name: \_\_\_\_\_

Phone number: \_\_\_\_\_



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### **SCHOOL FEES**

**Supplies Fee - \$150 (mandatory) for all Kg – 8<sup>th</sup> graders** – Fee covers all supplies needed for students for entire year (pencils, notebooks, wipes, etc.). Parents do not need to purchase from a supplies list. This fee also includes a t-shirt and planner for every student.

The only personal supplies that each student should bring are listed below:

**Levels 1-2** Backpack, Lunch box, Water bottle w/straw, and a spare pair of underwear and shorts in a large Ziploc bag for accidents.

**Level 3** Backpack, Lunch box, Water bottle

**Level 4** Scientific calculator (MUST HAVE), water bottle (not glass), lunch box, backpack, and 2" binder of choice

**Level 5** Scientific calculator (MUST HAVE), water bottle (not glass), lunch box, and backpack

**This fee is due the first day of school – August 7, 2018.**

#### **Yearbooks - \$5 (optional)**

Per yearbook; due by May 15, 2018

#### **Tax Credit (optional)**

The State of Arizona has a law that benefits taxpayers and school children alike. A.R.S. 43-1089 allows a tax credit of \$200 for individuals and \$400 for married couples filing jointly. It reduces your tax burden to the state of Arizona, dollar for dollar.

#### **Donations (optional)**

Any donations given to WCC will help us

#### **Field Trips**

We have several different field trips throughout the year. Fees for each are listed below:

Performances at Yavapai College Performing Arts Center - \$5 each student

Trips to the zoo, movie theaters or local museums - \$5 each student

Long distance trips (Grand Canyon, Renaissance Festival, etc.) - \$10 each student

Other Ranch Round up activities are covered by the school

Checks, cash, credit cards or money orders will be accepted for fee payments.

Please note all fees are non-refundable and cannot be transferred.

